

**Held at Bristol**

**Regular Meeting**

**November 13, 2024**

The President, Scott Chapman, called the meeting to order at 6:00 p.m.

The board met on November 13, 2024 for a regular meeting with the following roll call:

Jared Bilas-Present

Donald Mickel-Present

Kristina Stephens-Absent

Brooke Vondrasek-Present

Scott Chapman-Present

Motion by Mrs. Vondrasek, seconded by Mr. Bilas, to approve the minutes of the October 9, 2024 regular board meeting.

Roll Call: Vondrasek, Bilas, Mickel, Chapman-Ayes—Motion Carried.

Motion by Mrs. Vondrasek, seconded by Mr. Mickel, to approve the Financial Reports as presented by the Treasurer.

Roll Call: Vondrasek, Mickel, Bilas, Chapman, -Ayes-Motion carried

**Purchase Order Approval #7768- Mohr Well Drilling**

Motion by Mrs. Vondrasek, seconded by Mr. Mickel, to authorize “then and now” payment with purchase order #7768 in the amount of \$4,215.00 to Mohr Well Drilling for services rendered and not previously billed through October 21, 2024. The “then and now” is due to the cost of the repair of the well exceeding the original estimated costs along with the need to keep the pump operational until the repairs could be made.

Roll Call: Vondrasek, Mickel, Bilas, Chapman, -Ayes—Motion Carried.

**Fund-to-Fund Transfer**

Motion by Mr. Mickel, seconded by Mrs. Vondrasek, to approve a fund-to-fund transfer from the General Fund 001-0000 to the Athletic Fund 300-9500 in the amount of \$15,000.

Roll Call: Mickel, Vondrasek, Bilas, Chapman,-Ayes—Motion Carried.

**Five Year Forecast (Exhibit 2024-21)**

Motion by Mr. Mickel, seconded by Mrs. Vondrasek, to approve the 5-year forecast as presented by the Treasurer (Exhibit 2024-21).

Roll Call: Mickel, Vondrasek, Bilas, Chapman, -Ayes—Motion Carried.

**Personnel**

Motion by Mr. Bilas, seconded by Mrs. Vondrasek, to approve the following event workers for the Boys’ OHSAA Soccer District Semifinal tournament game on October 24, 2024, being paid with OHSAA tournament funds:

- |                           |   |                        |      |
|---------------------------|---|------------------------|------|
| 1. <b>Adam Crow</b>       | - | Tournament Manager     | \$85 |
| 2. <b>Arnie Rowles</b>    | - | Cash Ticket Taker      | \$55 |
| 3. <b>Tara Barnard</b>    | - | Digital Ticket Scanner | \$55 |
| 4. <b>Scott Donaldson</b> | - | Field Maintenance      | \$55 |

Roll Call: Bilas, Vondrasek, Mickel, Chapman-Ayes—Motion Carried.

**Online Day Plan (Exhibit 2024-22)**

Motion by Mrs. Vondrasek, seconded by Mr. Bilas, to rescind the Online Day Plan for the 2024-2025 school year (Exhibit 2024-22).

Roll Call: Vondrasek, Bilas, Mickel, Chapman-Ayes—Motion Carried.

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**Substitute Teachers (Resolution 2024-13)**

Motion by Mr. Mickel, seconded by Mrs. Vondrasek, to approve Resolution 2024-13. A resolution adopting and retroactively implementing the amended statutory provisions pertaining to the educational requirements for substitute teachers.  
Roll Call: Mickel, Vondrasek, Bilas, Chapman,-Ayes—Motion Carried.

**Personnel**

Motion by Mrs. Vondrasek, seconded by Mr. Mickel, to approve the following supplemental positions for the 2024-2025 school year, provided they meet all state and local requirements:

1. **Melissa Donatelli** - District PBIS Coordinator
2. **Madelyn Wansack** - Power of the Pen

Roll Call: Vondrasek, Mickel, Bilas, Chapman-Ayes—Motion Carried.

Motion by Mr. Mickel, seconded by Mr. Bilas, to approve the following supplemental positions for the 2024-2025 school year, provided they meet all state and local requirements:

1. **Shannon Pecchia** - Swimming Volunteer
2. **Shawn Skelton** - Bowling Volunteer

Roll Call: Mickel, Bilas, Vondrasek, Chapman-Ayes—Motion Carried.

**Textbooks & Curriculum Resources (Exhibit 2024-23)**

Motion by Mrs. Vondrasek, seconded by Mr. Mickel, to approve the textbooks and academic curriculum used for instruction in the district (Exhibit 2024-23).  
Roll Call: Vondrasek, Mickel, Bilas, Chapman,-Ayes—Motion Carried

**Minimum Wage**

Motion by Mr. Mickel, seconded by Mr. Bilas, to approve an increase in wages for the following substitutes starting January 1, 2025 at \$10.70, due to the increase in the Ohio minimum wage:

1. Secretaries
2. Cafeteria workers
3. Educational assistants

Roll Call: Mickel, Bilas, Vondrasek, Chapman,-Ayes—Motion Carried.

**Donations**

Motion by Mrs. Vondrasek, seconded by Mr. Mickel, to approve a donation of work from the Bristol Public Library to construct a sidewalk that would run between the elementary school and the library. Thirty-six feet of the sidewalk will be on school district property. The sidewalk measures four feet by ninety-four feet in total between the two properties.  
Roll Call: Vondrasek, Mickel, Bilas, Chapman,-Ayes—Motion Carried.

Motion by Mrs. Vondrasek, seconded by Mr. Bilas, to approve the Bristol Drama Club Boosters donation of \$11.51 to the Drama Club Fund.  
Roll Call: Vondrasek, Bilas, Mickel, Chapman-Ayes—Motion Carried.

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**Executive Session**

Motion by Mr. Bilas, seconded by Mrs. Vondrasek, to move to executive session for the purpose of evaluation, compensation, and employment of personnel at 6:50 p.m. with Carla Click and Christopher Dray.

Roll Call: Bilas, Vondrasek, Mickel, Chapman, -Ayes-Motion carried.

Carla Click left at 7:05 p.m.

Carla Click entered at 7:13 p.m.

Carla Click and Christopher Dray left at 7:20 p.m.

Carla Click and Christopher Dray entered at 7:26 p.m.

The Board came out of executive session at 7:34 p.m.

**Personnel**

Motion by Mr. Mickel, seconded by Mr. Bilas, to accept the resignation of **Carla Click** as Treasurer, effective November 27, 2024, at the end of the day.

Roll Call: Mickel, Bilas, Vondrasek, Chapman, -Ayes—Motion Carried.

Motion by Mrs. Vondrasek, seconded by Mr. Mickel, to appoint **Stacy Foster** as interim Treasurer, effective November 28, 2024, at \$62.50/hour or \$500/day, until such time the position is filled.

Roll Call: Vondrasek, Mickel, Bilas, Chapman, -Ayes—Motion Carried

Motion by Mr. Mickel, seconded by Mrs. Vondrasek, to use **Carla Click** on an as needed basis at a rate of \$62.50/hour until such time as no longer needed, beginning November 28, 2024.

Roll Call: Mickel, Vondrasek, Bilas, Chapman, -Ayes—Motion Carried.

Motion by Mrs. Vondrasek, seconded by Mr. Bilas, to adjourn this regular meeting at 7:36 p.m.

Roll Call: Vondrasek, Bilas, Mickel, Chapman, -Ayes—Motion Carried.

SIGNED: \_\_\_\_\_

President

\_\_\_\_\_  
Date Approved

ATTESTED: \_\_\_\_\_

Treasurer